

MEMORANDUM FOR : Deputy Director for Administration
FROM : Anthony A. Lapham
General Counsel
SUBJECT : Destruction of Records Under []

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As you know, [] which has also been published in the Federal Register, provides for lifting the so-called moratorium on the destruction of records. It also provides that any records "that are identified by the General Counsel as the subject of litigation, or possible litigation, or as of interest in matters under investigation by the Justice Department, will not be destroyed without the prior approval of the General Counsel." An additional draft Notice, numbered [] is in process to implement various records destruction steps, including the above quoted from [] Pending issuance of that Notice and in order to discharge my responsibilities under that language, it is requested that you instruct the CIA Records Management Officer to take the necessary steps to make certain that any records proposed for destruction are made known to me so that I may "identify" whether or not they are the subject of litigation or possible litigation or are of interest in matters under investigation by the Justice Department. This will also enable me to determine whether or not any such records may be destroyed.

Anthony A. Lapham

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